



# Accommodation Guide

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[www.mibt.vic.edu.au](http://www.mibt.vic.edu.au)









Information in this publication was correct at the time of printing, January 2008. Melbourne Institute of Business and Technology reserves the right to alter, amend or delete any information in this publication. ABN 11 074 633 668  
CRICOS Provider No 01590J



# Welcome

The MIBT Accommodation Guide contains information about the types of accommodation options available to you as a MIBT student.

The Guide is made up of the following sections:

-  MIBT Residential Villages
-  Homestay
-  Temporary Accommodation
-  Hostel/Apartment Style Accommodation
-  Rentals
-  Students Under 18
-  Accommodation for Families
-  Getting to MIBT by Public Transport

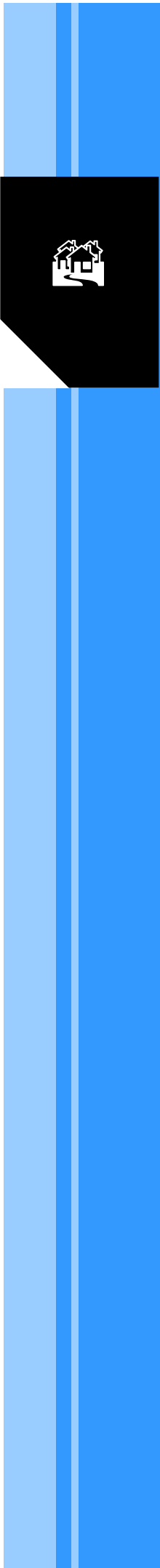
You should use this guide as a starting point. It lists a brief description of the options above, the costs, contact details and how to apply.

**Note: all costs listed in this guide are based on 2007 charges and are subject to change without notice.**

If you need any assistance with your accommodation or require further information about any of the options contact our Student Adviser.

Yours sincerely,

John Duncan  
College Director / Principal



# MIBT Residential Villages



# MIBT Residential Villages...

- ☑ **Student to arrange**
- ☑ **Advisable to arrange before commencing at MIBT**

## International House and Cherry Tree Village

MIBT endorses two residential villages providing safe, secure accommodation for 200 students in two student villages:

**Uganda Street Village**  
8 Uganda Street  
Burwood VIC 3125

**Cherry Tree Lane Village**  
Cherry Tree Lane  
Box Hill South VIC 3128



There is a friendly atmosphere where you can make friends whilst maintaining a strong commitment to your studies.

The villages provide townhouse and apartment style living in a quiet residential location situated close to Deakin University's Melbourne campus at Burwood and across the road from MIBT.

### Transport:

Uganda Street Village is a short walk from MIBT and free air-conditioned, door-to-door transportation is provided from Cherry Tree Village to MIBT. Buses leave Cherry Tree Village three times a day to coincide with all MIBT lectures. You'll never be late for lectures! **See map on page 37.**

## Features of the Residential Villages include:

- On site caretakers who help provide a safe, secure environment.
- Bedrooms equipped with a large work bench, personal refrigerator, bookcase, ergonomic chair, heating, cooling, single bed and mattress, internet connection point, direct dial telephones and lockable doors.
- Comfortable living rooms with television, video or DVD players.
- Well equipped kitchens to cook your own meals.
- All common areas cleaned fortnightly (bedrooms are residents own responsibility to clean).
- Attractive landscaped gardens with outdoor seating and barbeques.
- Recreational facilities to use free of charge such as gymnasiums, television and internet lounges with laser printers, billiard tables, table tennis tables, mountain bikes, basketball areas and spa and swimming pools.

## Cost:

|                                  |                 |
|----------------------------------|-----------------|
| Super room - own shower & toilet | A\$235 per week |
| 2 bedroom Apartment              | A\$220 per week |
| 3 bedroom Apartment              | A\$210 per week |
| 4 bedroom Apartment              | A\$205 per week |
| 5 bedroom Apartment              | A\$200 per week |
| 6 bedroom Apartment              | A\$195 per week |

This cost includes fully furnished accommodation, transport to and from MIBT, 24 hour internet access, gas, water, electricity, laser printer, gymnasium, mountain bikes, weekly shopping trips, billiard and table tennis tables and full use of our spa pools. All fees must be paid in advance before arrival.

*\* Cost is per student and based on 2007 fees and prices are expected to increase in June 2008. Fees are paid a semester in advance.*

## Additional Costs:

\$A750 – Compulsory Security Deposit which is refundable at departure

\$A270 – Compulsory Communications Fee of per Semester (\$A16 Per Week) which includes:

- Access to Broadband service with a monthly allowance of 3GB
- Access to the Internet lounges and laser printers at both International House and Cherry Tree Village
- Access to photocopiers with card allowances at both villages
- Individual bedroom telephone line rentals, connections and telephone numbers
- Maintenance and technical support of the internet systems and lounges
- Technical support to residents for installing personal computers onto our network

\$A125 – once only fee for optional **Bed Pack**, consisting of doona, cover, pillow, pillow cover, mattress protector, and two single sheets. Students may choose to provide their own bedding.

\$A125 – once only fee for optional **Kitchen Pack**, containing utensils, crockery, saucepans, etc. The pack is theirs to keep and they can take it with them when they vacate. Students can purchase this pack or their own equipment when they arrive.

\$A100 – departure fee for the cost of cleaning and steam cleaning of carpets.

### **Room for Parents:**

Parents are welcome to visit the campuses anytime and may stay for the first five days free of charge. Other visitors are welcome to stay for a nominal fee of \$A10 per person, per night on a short term basis. Adequate notice must be given so a fold-up bed can be placed in the student's bedroom. *Also, all visitors will need to provide their own bedding or advise staff at the villages of the need to purchase a bedding pack.*

### **Minimum Stay:**

There is a minimum stay of two MIBT semesters for all students. Students who leave after the first semester will incur a penalty.

### **Maximum Stay:**

There is no maximum stay. Students are free to stay as long as they like and continue staying with us if they continue at Deakin University, Melbourne Campus.

### **How to Apply:**

Accommodation at the Residential Villages is in high demand. If you wish to stay at a Residential Village you should apply as soon as you have received your Letter of Offer from MIBT. To apply for accommodation at a MIBT Residential Village, all students **MUST** complete an application form via one of the following steps:



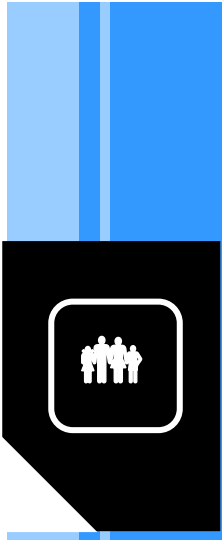
**STEP 1:** Apply on line at: [www.ih.au.com](http://www.ih.au.com)

**or** Contact Elissa Jans for an application form  
Email: [elissa@techinfo.com.au](mailto:elissa@techinfo.com.au)  
Fax: (613) 9808 2408  
Tel: (613) 9889 8881  
Mobile Tel: 61 438 001 281

**Once your application is received you will receive confirmation via an invoice from Elissa Jans.**

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**For more information about Uganda Street House or Cherry Tree Lane Village visit: [www.ih.au.com](http://www.ih.au.com)**



# Homestay



# Homestay...

- ☑ **MIBT to arrange**
- ☑ **Can be arranged before or after commencing at MIBT**

Homestay is living with an Australian family. This is popular with students arriving in Melbourne for the first time and before they have the opportunity to form new friendships.

Homestay is a good choice if you want to improve your English and want to live in an Australian home. You will have the opportunity to experience Australian life and culture. In Australia, a family does not necessarily mean parents and their children. A family can comprise of a single mother with children, a person living on her/his own, or a man and woman living together. Living with a homestay family regardless of its family composition, will certainly enrich your experience in Australia.

## **Facilities:**

- Bedroom with wardrobe, desk and bed
- Negotiated use of kitchen facilities
- Shared use of bathroom, laundry
- Negotiated use of telecommunications

## **Location:**

Homestay accommodation is located approximately 30-35 minutes (by tram/train) from MIBT. It is difficult to locate a homestay that is within walking distance of MIBT.

## **Costs:**

\$180\* - Homestay Placement Fee (an initial one-off payment)

\$225\* - Homestay Fee (full board) per week – 3 meals provided, or

\$160\* – Homestay Fee (part board) per week – room only, no meals

*\* prices are subject to change without notice*

## **Additional Costs:**

Telephone bills both local and international calls are not included in the rent and therefore must be paid by the student. Sometimes homestays prefer students to apply for their own telephone line and/or internet connection.

## How to Apply:

If you would like MIBT to arrange Homestay for you complete the following steps:

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**STEP 1** complete the *Accommodation Request Form* (located at the back of this brochure) – tick the “Homestay” box and indicate the date you require accommodation. You also need to complete the “Homestay Information” section.



**STEP 2** Forward the completed form to MIBT

**By mail**

Melbourne Institute of Business and Technology Pty Ltd  
At Deakin University, Melbourne Campus at Burwood  
221 Burwood Highway, Burwood VIC 3125 AUSTRALIA

**By fax**

(613) 9244 5198

**By Email**

mibt@deakin.edu.au

**Your application will be sent to *Homestay Victoria* who will then match you with a suitable family. You will receive confirmation from MIBT that homestay has been arranged. Homestay details and contact address will be provided about two weeks prior to your arrival.**

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If you are not happy with your initial homestay placement and you advise our office within two weeks of moving into your homestay we can arrange another placement for you free of charge. After the second placement you may be charged for any further placements.

If homestay has been arranged for you and you decide not to take the placement you must notify our office immediately. If a homestay placement has already been arranged, you will be required to pay the placement fee of \$150 whether you decide to stay or not.

**See the Homestay Guidelines for what is expected from you living with your family.**

# HOMESTAY

## Guidelines...



### **INTRODUCTION**

Welcome to Australia

We hope that you enjoy your stay and achieve success in your studies. Your Host is a valuable source of information. They are there to help you while you are in Australia.

### **THE BENEFITS OF LIVING WITH A HOST FAMILY**

Living with a Host Family is a rewarding experience for you. Your Host has chosen to be a Homestay because they have an understanding of different cultures. For all concerned the experience should be a rewarding one. Most problems occur due to a break down in communication so it is important that you do your best to understand your Host and for your Host to understand you. The Host aims to provide you with a caring, comfortable and healthy environment that supports your studies. It may be difficult to understand and speak to your Host but in a short time your English will improve and you will be able to communicate with them. The more often you speak to your Host the more quickly you learn. A homestay is only allowed to accept a maximum of 3 male or female students at any one time.

### **INSURANCE**

When residing in a homestay provided by Homestay Australia P/L the student is covered by the following policy:

Cover up to \$5,000 for contents as a result of

- Accidental Damage & Fire and All Perils including theft  
(Excluding visitors contents and excluding accidental death)  
(Restricted only to where they are residing (Not Australia Wide))
- Personal Liability \$20 Million for students only (Not the Host) covering Australia & New Zealand

### **TRAVEL DIRECTIONS**

Upon arrival, you will be given directions to your school via public transport. Your Host will ensure that you understand which is the best way to travel to your school.

Ask your Host for a copy of a timetable for your transport. Check that you can understand how to read the information. Check that at all times you are carrying some form of identification that will state who you are, where you are staying and your Host's telephone number. Therefore in case you are lost you can show a passer-by this information and your Host can be contacted.

### **PAYMENTS / TIMES**

You are required to prepay your accommodation every 4 weeks. After the first 4 weeks, Homestay Australia P/L will email you requesting your credit card details. (You do not make direct payments to your Host) This will be for the next 4 weeks of your accommodation. If you decide to leave the accommodation a period of 2 weeks notice is required.

If, upon arrival you are sure that you will only be in the accommodation for 4 weeks, please advise your host. Homestay Australia P/L does not require you to sign a Contract nor pay a Bond for your accommodation.

All questions of payment that are in dispute should be referred to a representative of Homestay Australia P/L.

### **HOLIDAY PAYMENTS**

If you plan to travel around Australia or go back to your country for a period of time and you wish to keep your room, a fee of \$100.00 is required to be paid. This payment is to be to Homestay Australia P/L by credit card.

### **NOTICE**

You are required to give your Host 2 weeks notice prior to leaving the home. If you are under 18 years of age, you are required to reside in accommodation approved by your school. You need your school's permission to change homestay.

## **DISPUTES**

If you have an issue regarding your Homestay accommodation, please be in contact with the Area Manager. The name of the Area Manager in your location is listed under contacts, and recorded on the homestay profile you were provided with.

## **ACCOMMODATION**

A Host will provide you with a single room (unless agreed prior to arrival for a twin shared room); furnished with wardrobe hanging space, a chest of drawers, a desk and a single or double bed. You will be given access to laundry facilities in the home. The homestay fee also covers all costs for electricity, gas and water.

**MEALS (if requested)** - (3) meals per day, – Breakfast, Lunch and Dinner

**Breakfast - Self Service (help yourself)** : A choice of cereal, toast, condiments, milk OR noodles. Foods are to be provided by the Homestay and student is to help themselves.

**Lunch - Self Service (help yourself)** Can be a choice of Sandwiches OR a Container of Food to be heated plus piece of fruit and a drink. Foods are to be provided by the Homestay and student is to help themselves.

**Dinner - A cooked meal.** (To be provided by the Host) The homestay can provide different styles of food i.e., Western and Asian.

## **LAUNDRY**

All students are expected to iron their own clothes. If you are not sure how to do this ask your Host. If you have specific clothing requirements, i.e.: school uniforms etc. then you should keep your uniform in a clean and tidy condition. If you are under 18 years your Host does your washing for you as well as your ironing. If you are over 18 years, it is your responsibility. *will supply items such as toilet paper and soap.*

## **TOILETRIES**

You are expected to supply your own toothpaste and shampoo. But your Host Family will supply items such as toilet paper and soap.

## **CLEANING**

If you are over 18 years, you are expected to clean your own room and to keep it tidy. If you are Under 18 years, your host will vacuum your room but it is your responsibility to keep it tidy. When you use such areas as the kitchen and bathroom, leave them as you find them.

## **SMOKING**

Unless given permission do not smoke in the house. Ask your Host where you can smoke.

## **TELEPHONE**

Students pay for all local calls (40c). Mobile calls MUST be paid by the student (Ask for your Host's bill statement for itemized calls). International calls MUST be made with a prepaid international card.

## **INTERNET**

All hosts are required to provide internet access. This can be ADSL or Dial Up connection. ADSL can have limits for use, depending upon the connection plan the Host has. The student is required to pay for any internet use which is over the limit of the host's plan. Available in Australia is wireless ADSL broadband. Refer to the following URL. Homestay Australia P/L suggests that the student research a ADSL wireless connection for their time in Australia. <http://my.bigpond.com/internetplans/broadband/adsl/overview/default.jsp>

## **HEATING/COOLING**

Hosts are expected to provide adequate heating and cooling in your bedroom.

The average student resides in their bedroom from 5pm-11pm and 6am- 8am (8 hours per day).

ADDITIONAL CHARGES (\$2.00 per day) can apply to supplementary heating or cooling beyond the average hours.

## **STUDENT ROOMS**

Rooms for students do not need to be lockable. Living in a homestay is a matter of trust.

## **BATHROOMS**

Australia is a dry country. Please ensure that your showers are no longer than 5 minutes.

## FOR UNDER 18 YEAR STUDENTS

### Student's responsibilities in homestay

- Ensure the Host is aware of your health and well being
- Ensure that you are contactable 24/7 by either your school, your Host and your Parents.  
(If you wish to stay at a friend's home overnight - seek permission from your parents first. If your parents cannot speak English, your school needs to provide a translation for them. Without their permission you are not allowed to stay at a friend's home. If you have received their permission, provide your Host with a copy of the proof or ask them to contact your school coordinator. Ensure your Host also knows where you are and how you can be contacted in case of an emergency.)
- To be responsible for your own personal hygiene
- To be responsible for your own study pattern
- To respect the personal space of other members of their home
- To respect the privacy of other members of the home
- Ensure that you become a part of family life and participate in the day to day activities of the family.  
Example : By not mainly staying in your bedroom when you are home and including yourself in daily family chores. Example : Empty the dishwasher; clearing up after meals; by leaving the bathroom as you have found it; by minimizing time in the bathroom as a consideration for other family members; by leaving the kitchen as they have found it; by being home at the designated meal time

### Host responsibilities

In the homestay, the host is expected to provide the following service:

Three meals per day, breakfast, lunch and dinner, seven days per week; a single room; furnished and laundry facilities in the homestay. The homestay fee also covers charges for electricity, gas, water and Internet access but not telephone calls.

Day to day care by:

- Providing healthy meals
- Doing your washing and ironing
- Ensuring that you have acceptable hygiene habits
- Ensuring that you are coping with living in a foreign country.
- Ensuring that you are completing your homework on time.
- Ensuring that you are attending school on a required basis and has a clear understanding of the local transport systems.

Your Host must also provide you with guidelines regarding:

- Acceptable times to be at home after school and at weekends
- Amount of time on the internet for leisure purposes
- Manners
- Arrangements for your telephone connection.
- Smoking (if applicable)
- Consumption of alcohol
- Drug use

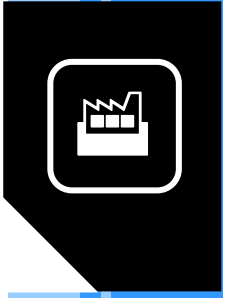
### GENERAL HOUSE RULES

**Here are some simple rules for staying with an Australian family whether you are Under or Over 18 years of age.** ➡

Good manners in Australia are the same as anywhere. In Australia women and men are equal. Very few Australian homes have servants. ➡ Knock on the door before you enter the bathroom, toilet and bedrooms. Do not enter the bedrooms of other members of the Host Family nor other student's rooms. Always treat your Host family the way you would like to be treated. ➡ Do not spend too long in the shower. When finished in the bathroom or another room always clean up after yourself. ➡ If you are ever cold in your Homestay at night tell your Host. They will provide you with more blankets or an electric blanket. ➡ If you are going to be home late or late for dinner tell your host. ➡ Tell your Host if you wish to bring a friend home and introduce them to your Host. If they wish to join you for a meal then ask your Host ➡ Always ask your Host if you wish a friend to stay at your place and always tell your host if you are staying at a friend's home overnight. Tell your Host where you are and how you can be contacted in case of an emergency.

**Enjoy your stay in Australia and every success with your studies.**

# Temporary Accommodation



# Temporary Accommodation...

- MIBT can arrange**
- can be arranged before or after commencing at MIBT**

If you do not already have temporary accommodation arrangements (eg staying with friends or relatives), MIBT can arrange this for you prior to your arrival. We can place you in a hotel nearby MIBT for approximately one to two weeks while you settle into Australia and arrange your permanent accommodation.

Students are usually placed at **Burwood East Motel and Hotel Claremont Bed and Breakfast** (budget hotel with shared facilities).

## How to Apply:

If you would like MIBT to arrange temporary accommodation for you complete the following steps:



**STEP 1** complete the *Accommodation Request Form* (located at the back of this brochure) – tick the “Temporary Accommodation” box and indicate the date you require accommodation.



**STEP 2** Forward the completed form to MIBT

### **By mail**

Melbourne Institute of Business and Technology Pty Ltd  
At Deakin University, Melbourne Campus at Burwood  
221 Burwood Highway, Burwood VIC 3125 AUSTRALIA

### **By fax**

(613) 9244 5198

### **By Email**

mibt@deakin.edu.au

**You will receive confirmation from MIBT that accommodation has been booked and an indication of the cost.**

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## Burwood East Motel

### Address:

355 Blackburn Road, Burwood East VIC 3151

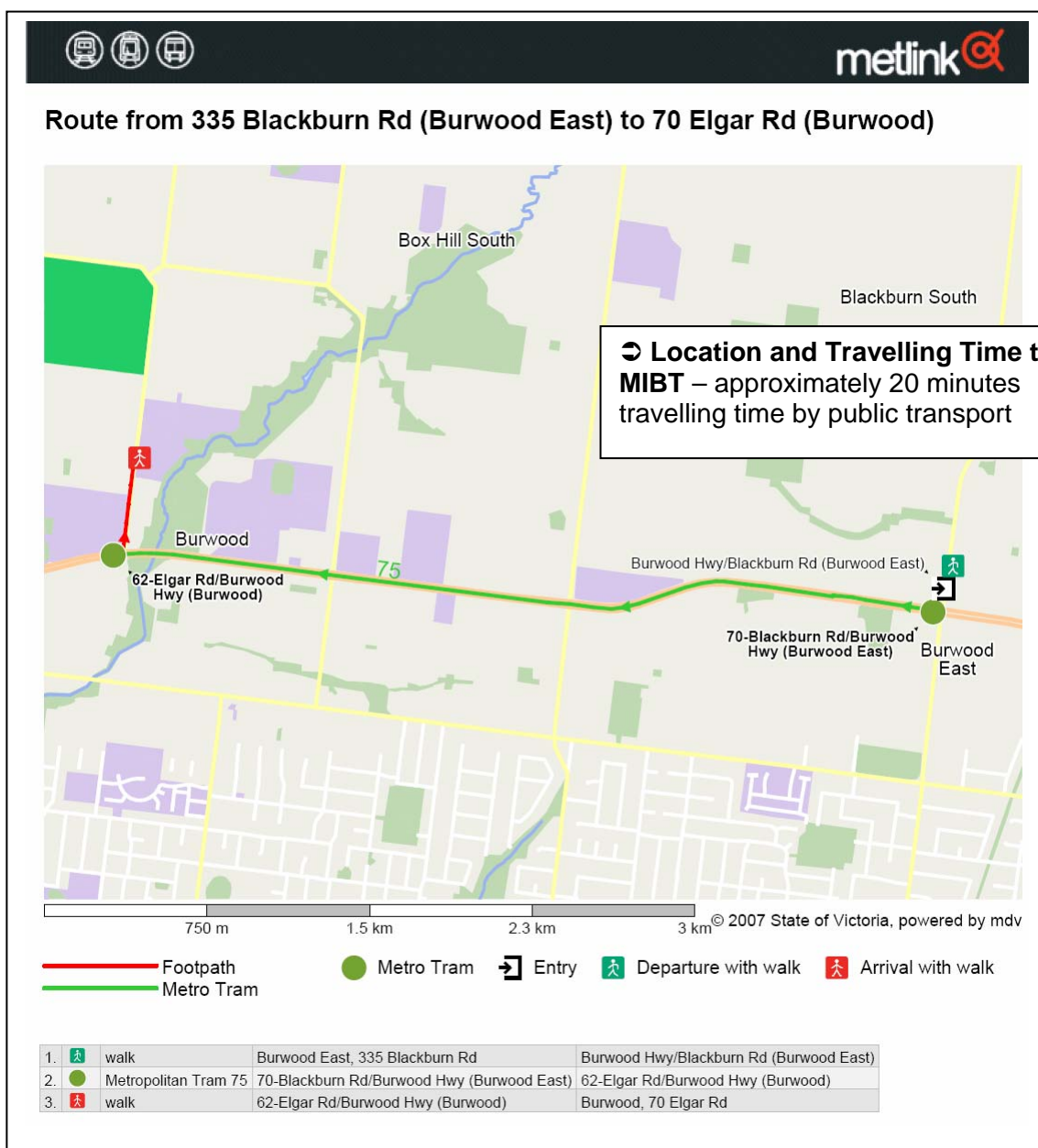
Tel: (613) 9803 8211 / 9803 8734

Fax: (613) 9887 8080

Email: [info@burwoodeastmotel.com](mailto:info@burwoodeastmotel.com)

[www.burwoodeastmotel.com](http://www.burwoodeastmotel.com)

⇒ **Type of Accommodation** – Fully furnished budget room. ⇒ **Costs** \$85 per night

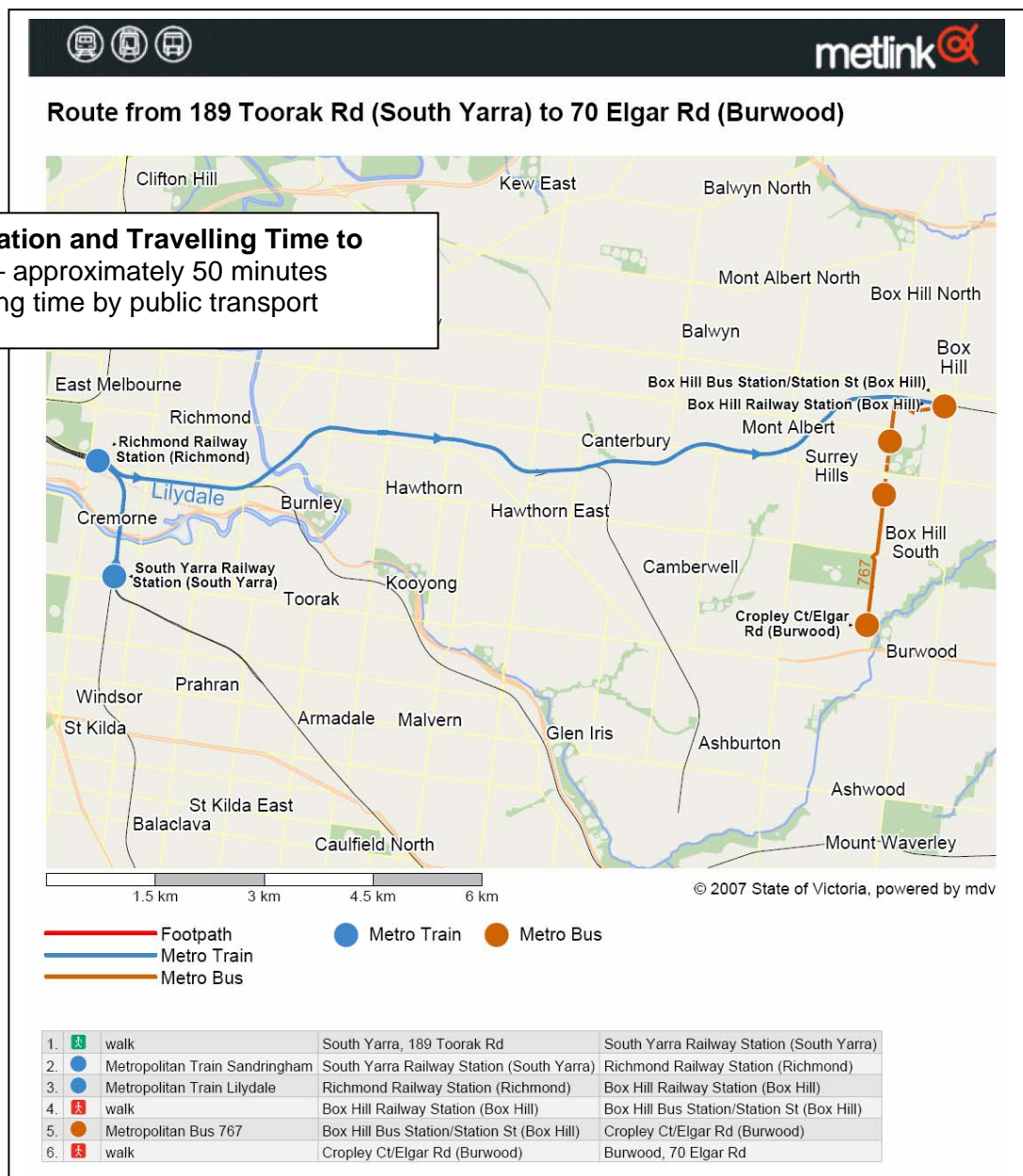


## Hotel Claremont Guest House

### Address:

189 Toorak Road, South Yarra VIC 3141  
 Tel: (613) 9826 8000  
 Fax: (613) 9827 8652  
 Email: reservations@hotelclaremont.com  
**www.hotelclaremont.com**

⇒ **Type of Accommodation** – Fully furnished budget room. ⇒ **Costs** \$50 per night (*Special rates available for 7 nights or more stay*)



# Hostel/Apartment Style Accommodation



# Hostel/Apartment Style Accommodation...

- ☑ **Student to arrange**
- ☑ **can be arranged before or after commencing at MIBT**

A range of hostels and apartment style accommodation are available for students to choose from. These are located within close proximity to MIBT, or in the Melbourne CBD for students who like city living. Most hostels/apartments offer single or shared fully furnished rooms.

## Facilities:

Facilities vary at each type of hostel/apartment but most provide shared or private bathrooms, computer and internet access, laundries, televisions, kitchen facilities, common room and easy access to public transport. Meals are provided at some hostels/apartments.

**Listed in this section are the following hostels/apartments that are available for long term accommodation:**

### Hostels

- Hawthorn House
- Canaan International Centre
- Carinya Accommodation
- Burwood Student Living

### Apartments

- SHA Housing
- Lonsdale Apartments
- Mayfair Collins P/L Apartments
- Merlin Apartments
- UniLodge on Flinders
- UniLodge on Swanston

## How to Apply:



### STEP 1

To apply for a hostel/apartment choose your preferred option and contact them directly for application procedures.

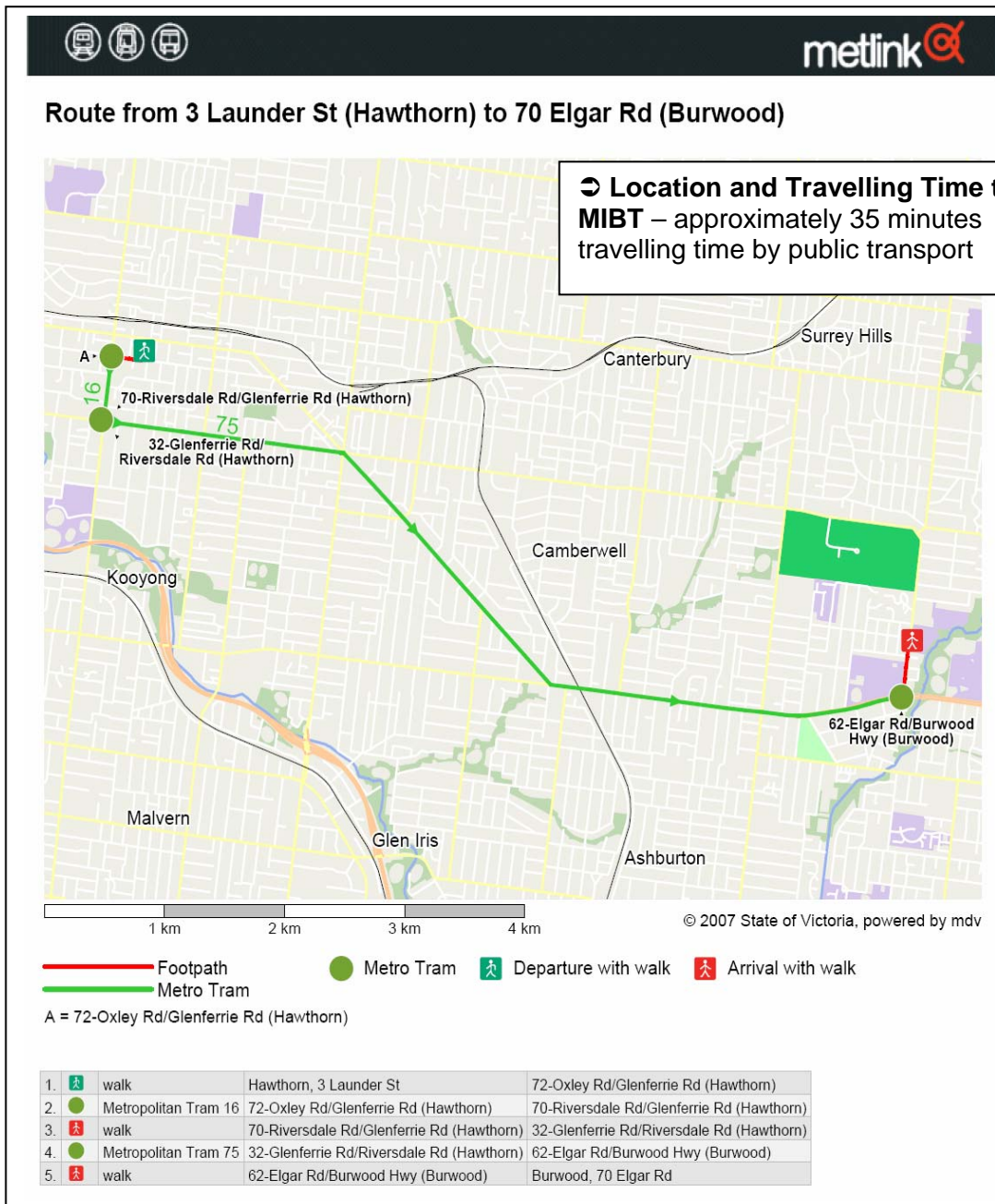
**To find out more information about facilities and services available visit their website or contact them directly.**

## Hawthorn House

### Address:

3 Launder Street, Hawthorn VIC 3122  
 Tel: (613) 9884 6839  
 Fax: (613) 9886 8838  
 Email: hawthorn@studenthostel.cjb.net  
**www.studenthostel.cjb.net**

- **Type of Accommodation** - Furnished room with attached bathroom/toilet facilities and shared facilities. Self contained apartments are also available.
- **Length of Stay** - minimum 6 months ➤ **Costs** vary from \$190-\$290 per week



## Canaan International Centre

### Address:

15 Hay Street, Box Hill VIC 3128  
 Tel: (613) 9899 1698  
 Fax: (613) 9899 1628  
 Email: jasmine@canaan.net.au  
**www.canaan.net.au**

- **Type of Accommodation** – Fully furnished room with shared facilities for short or long term.
- **Length of Stay** – minimum 1 night, no maximum stay
- **Costs** vary from \$100-\$220 per week



## Carinya Student Accommodation

### Address:

32-34 Kangerong Road, Box Hill VIC 3128

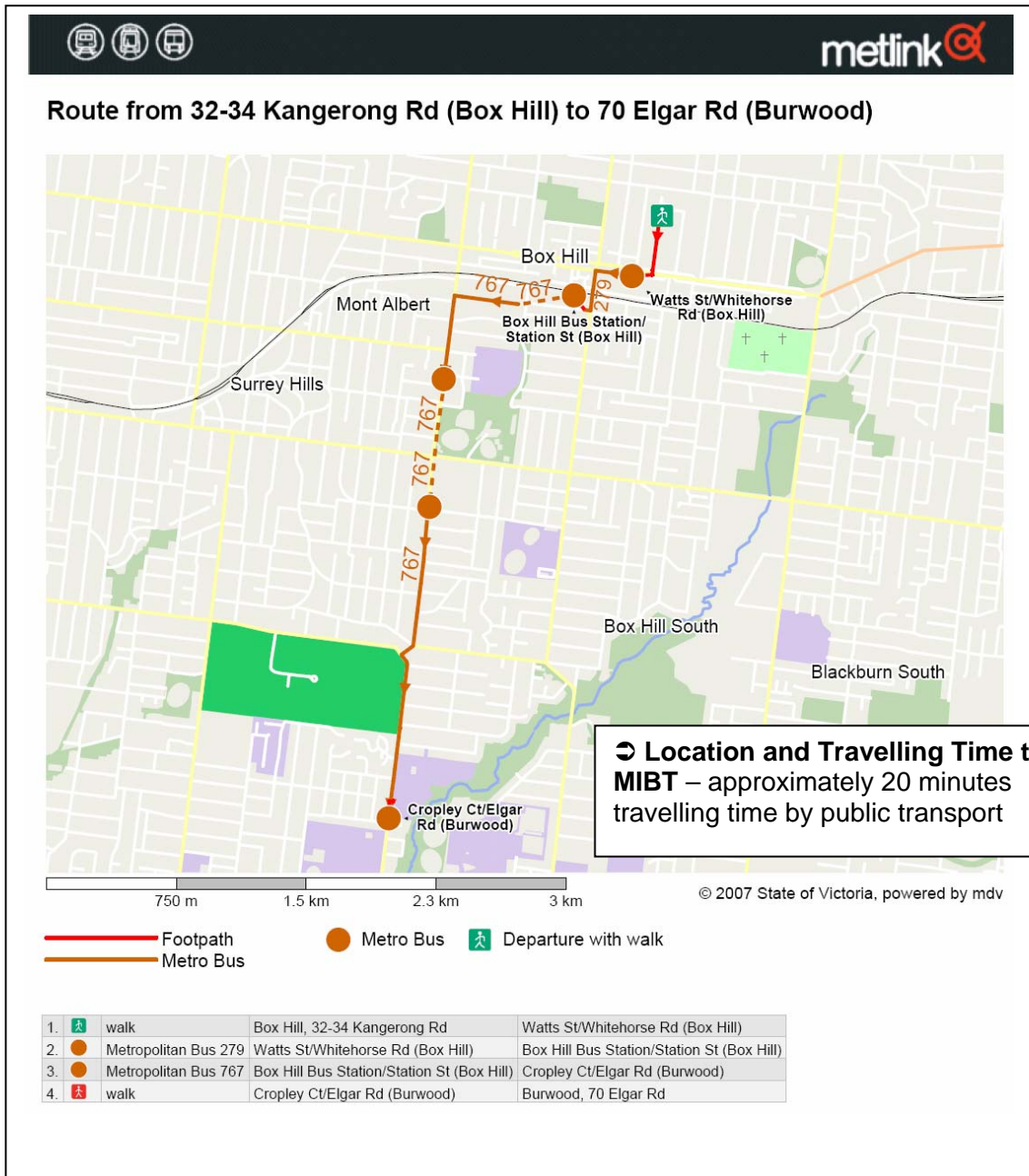
Tel: (613) 9890 2812

Fax: (613) 9808 2408

Email: henri@carinyaaccommodation.com

[www.carinyaaccommodation.com](http://www.carinyaaccommodation.com)

- **Type of Accommodation** – Fully furnished single room with shared facilities for short or long term. Shared rooms also available.
- **Length of Stay** – minimum 1 week, maximum stay 6 months and above.
- **Costs** vary from \$208-\$315 per week



### ***Burwood Student Living***

#### **Address (Head Office):**

24 Goold Street, Burwood VIC 3125

Tel: (613) 9888 0011

Fax: (613) 9833 4577

Email: [info@burwoodstudent.com.au](mailto:info@burwoodstudent.com.au)

**[www.burwoodstudent.com.au](http://www.burwoodstudent.com.au)**

➤ **Type of Accommodation** – Fully furnished single room with shared facilities at various locations in Burwood. ➤ **Length of Stay** – minimum 6 months, maximum stay negotiable. ➤ **Costs** vary according to the type of accommodation. ➤ **Location and Travelling Time to MIBT** – depends on locality of accommodation.

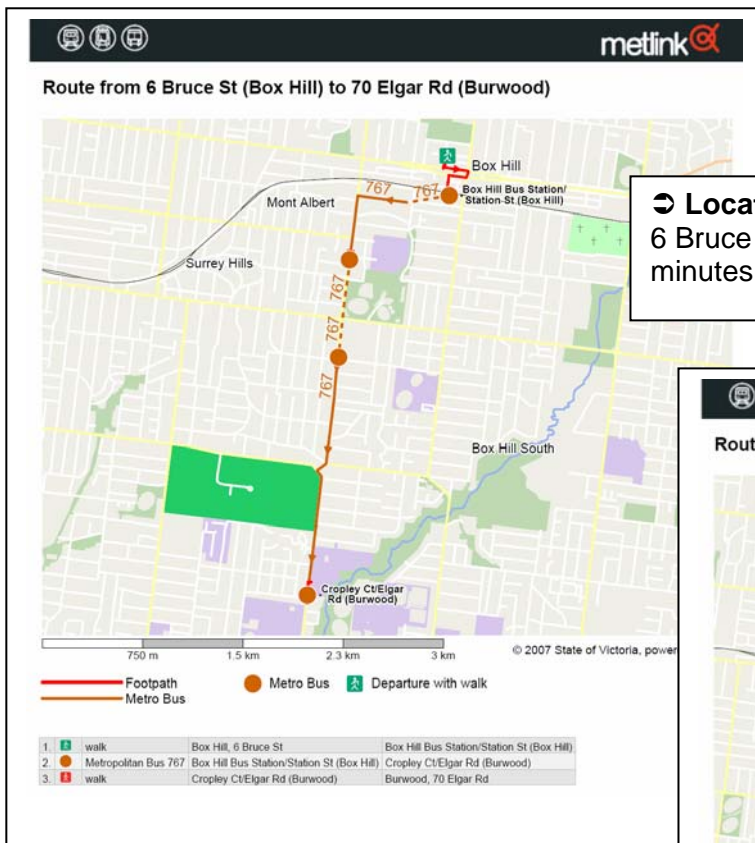
## SHA Housing

Tel: (613) 9663 1188  
 Fax: (613) 9663 7111  
 Email: info@s-h-a.com.au  
[www.s-h-a.com.au](http://www.s-h-a.com.au)

SHA Housing offers MIBT students 4 different locations:

- 6 Bruce Street, Box Hill
- 14 Spring Street, Box Hill
- 51 Station Street, Burwood
- 234 Warrigal Road, Burwood

Location Maps below and next page



➔ Location and Travelling Time to MIBT – 6 Bruce Street, Box Hill – approximately 20 minutes travelling time by public transport



➔ Location and Travelling Time to MIBT – 14 Spring, Box Hill – approximately 25 minutes travelling time by public transport



### Route from 51 Station St (Burwood) to 70 Elgar Rd (Burwood)

➔ **Location and Travelling Time to MBIT – 51 Station Street, Burwood – approximately 15 minutes travelling time by public transport**



— Footpath    
 ● Metro Tram    
 ➔ Departure with walk    
 ➔ Arrival with walk

|    |   |                                     |                                     |
|----|---|-------------------------------------|-------------------------------------|
| 1. | <span style="color: green;">➔</span> walk                 | Burwood, 51 Station St              | 64-Station St/Burwood Hwy (Burwood) |
| 2. | <span style="color: green;">●</span> Metropolitan Tram 75 | 64-Station St/Burwood Hwy (Burwood) | 62-Elgar Rd/Burwood Hwy (Burwood)   |
| 3. | <span style="color: red;">➔</span> walk                   | 62-Elgar Rd/Burwood Hwy (Burwood)   | Burwood, 70 Elgar Rd                |



### Route from Donald Rd (x) Warrigal Rd (Burwood) to 70 Elgar Rd (Burwood)

➔ **Location and Travelling Time to MBIT – 234 Warrigal Road, Burwood – approximately 20 minutes travelling time by public transport**



— Footpath    
 ● Metro Tram    
 ➔ Departure with walk    
 ➔ Arrival with walk

|    |   |                                       |                                       |
|----|---|---------------------------------------|---------------------------------------|
| 1. | <span style="color: green;">➔</span> walk                 | Burwood, Donald Rd (x) Warrigal Rd    | 58-Warrigal Rd/Toorak Rd (Camberwell) |
| 2. | <span style="color: green;">●</span> Metropolitan Tram 75 | 58-Warrigal Rd/Toorak Rd (Camberwell) | 62-Elgar Rd/Burwood Hwy (Burwood)     |
| 3. | <span style="color: red;">➔</span> walk                   | 62-Elgar Rd/Burwood Hwy (Burwood)     | Burwood, 70 Elgar Rd                  |

### ***Lonsdale Central Apartments***

**Address:**

300 Lonsdale Street, Melbourne VIC 3000  
Tel: (613) 9670 7788  
Fax: (613) 9640 0838  
Email: [jyew@merlinproperties.com.au](mailto:jyew@merlinproperties.com.au)  
**[www.merlinproperties.com.au](http://www.merlinproperties.com.au)**

➤ **Type of Accommodation** – Apartment style (room and private facilities), fully furnished single and shared rooms ➤ **Length of Stay** – minimum 12 months ➤ **Costs** from \$220-\$270 per week ➤ **Location and Travelling Time to MIBT** approximately 45 minutes travelling time by public transport (see map on next page)

### ***Mayfair Collins P/L City Apartments***

**Address:**

Level 7, 167 Collins Street, Melbourne VIC 3000  
Tel: (613) 9650 0100  
Fax: (613) 9650 0027  
Email: [marral@people.net.au](mailto:marral@people.net.au)  
**[www.mayfaircollins.com.au](http://www.mayfaircollins.com.au)**

➤ **Type of Accommodation** – Studio apartments (room and private facilities) – fully furnished and unfurnished single and double rooms ➤ **Length of Stay** minimum 6 months, maximum 2+ years ➤ **Costs** from \$220-\$270 per week ➤ **Location and Travelling Time to MIBT** approximately 45 minutes travelling time by public transport (see map on next page)

### ***Merlin Apartments***

**Address:**

300 Little Lonsdale Street, Melbourne VIC 3000  
Tel: (613) 9670 7788  
Fax: (613) 9640 0838  
Email: [jyew@merlinproperties.com.au](mailto:jyew@merlinproperties.com.au)  
**[www.merlinproperties.com.au](http://www.merlinproperties.com.au)**

➤ **Type of Accommodation** – Apartment Style (room and private facilities) – fully furnished single and shared rooms ➤ **Length of Stay** check the website ➤ **Costs** from \$120-\$140 per week ➤ **Location and Travelling Time to MIBT** approximately 45 minutes travelling time by public transport (see map on next page)

## UniLodge on Flinders

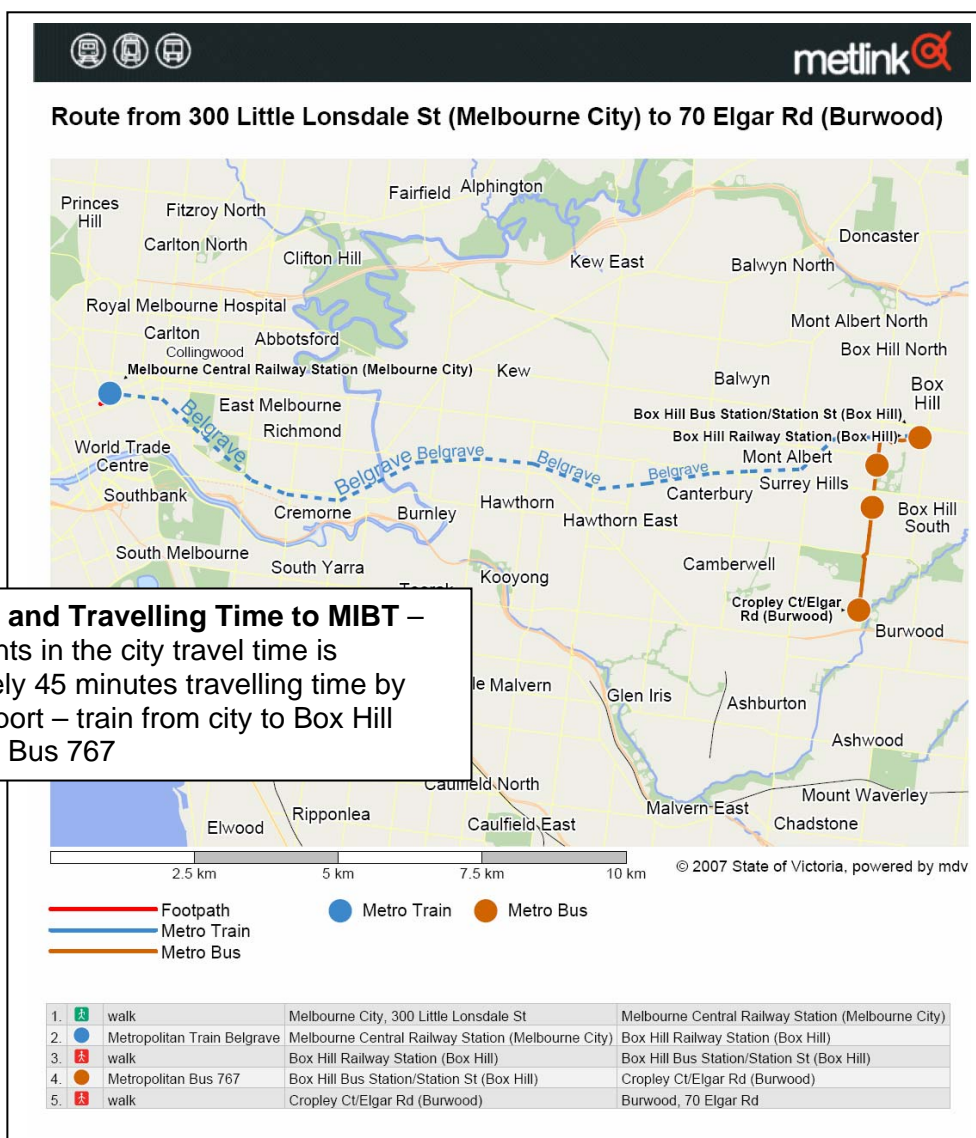
### Address:

238 Flinders Street, Melbourne VIC 3000  
 Tel: (613) 9224 1500  
 Fax: (613) 9224 1530  
 Email: [unilodge.flinders@unilodge.com.au](mailto:unilodge.flinders@unilodge.com.au)  
[www.unilodge.com.au](http://www.unilodge.com.au)

## UniLodge on Swanston

### Address:

339 Swanston Walk, Melbourne VIC 3000  
 Tel: (613) 9244 7888  
 Fax: (613) 9244 7777  
 Email: [unilodge.swanston@unilodge.com.au](mailto:unilodge.swanston@unilodge.com.au)  
[www.unilodge.com.au](http://www.unilodge.com.au)





# Rentals



# Rentals...

- ☑ **Student to arrange**
- ☑ **can be arranged before or after commencing at MIBT**

You may choose to rent a property (apartment, house, flat or unit) either on your own or with friends. Unlike temporary accommodation and homestay, rental properties cannot be arranged by MIBT either before or after your arrival. This section provides you with information on how to get started in finding rental properties, what to expect and some important information you should be aware of.

## Getting Started

### Where to find rental properties

Start your search for rental properties by:

- Checking the MIBT Noticeboard and Newspapers
- Visiting Real Estate Agents and the Internet

#### MIBT Noticeboard and Newspapers

Look at the MIBT Noticeboard as students who are seeking a flat-mate may advertise here.

Look in the *The Age* newspaper on Wednesday and Saturday under 'Shared Accommodation' students as well as working adults advertise for flat/house mates.

#### Things to find out about:

**The room.** Is it furnished? What is the rent per week and per calendar month (pcm)? What do you have to pay for utilities i.e. electricity, gas and water? Any other expenses? What are your household duties/chores?

**The people staying there.** How many? Male/Female? Are they working or studying? What are their interests? Do they have any pets?

If you are satisfied that you will be comfortable and happy sharing the property with the person(s), advise the person of your interest.

You will be advised then or later, if you have been selected as a flatmate. If you are successful, you will be asked to pay a bond (equivalent to one month's rent) and one month's rent in advance. If possible, have your name included in the lease as well.

## Visit Real Estate Agents and the Internet

There are many Real Estate Agents near MIBT. A few of these are listed below:

Cooper Newman Real Estate  
253C Burwood Highway  
Burwood 3125  
Tel: 9831 9831  
[www.coopernewman.com.au](http://www.coopernewman.com.au)

Ray White  
931 White Horse Road  
Box Hill 3128  
Tel: 9890 1228  
[www.raywhite.com/vic/boxhill](http://www.raywhite.com/vic/boxhill)

Woodards Real Estate  
1st Floor, 273 Camberwell Road  
Camberwell 3124  
Tel: 9805 1111  
[www.woodards.com.au](http://www.woodards.com.au)

Noel Jones  
532 Station Street  
Box Hill 3128  
Tel: 9899 6466  
[www.noeljones.com.au](http://www.noeljones.com.au)

Allens Estate Agents  
186 Elgar Road  
Wattle Park  
Tel: 98991698

For a wide range of rental properties available visit the following websites:

**[www.realestate.com.au](http://www.realestate.com.au)**

**[www.domain.com.au](http://www.domain.com.au)**

When you enter the website/s click on:

- > *For rent/lease*
- > *Vic*
- > *Key in the details required and suburb you would like to live in and start your search*

## What happens next?

Once you have identified a property that is suitable, inform the agent that you would like to view or inspect the property. You will need to leave a \$50 deposit (refundable) for the key to the property. You will usually be given an hour to view the property. After inspecting the property, if you find it suitable, return the key to the agent Complete an Application Form to rent the property.

## Completing the Application Form

You may not be the only person applying for the property. To improve your chances of getting the property, you should show that you are able to pay your rent, are a good tenant and will keep the property in good order.

### You may be asked for the following:

- **Reference letter** from a guardian or person who knows you well. If you do not know anyone who can provide a character reference, take an MIBT business card from Reception and ask the agent to call us if they wish to confirm your enrolment at MIBT
- A **letter from your parents** to confirm that they will pay for your course fees and accommodation during your stay in Melbourne

## Moving In

### Pre-Condition Report

Once your application for the property has been approved, the agent will prepare the lease documents and give you a pre-condition report. The pre-condition report lists the condition of the property before you move in, so you will not be responsible for any damage done to the property by previous tenants. You should therefore inspect the property carefully and note the condition of it. List any damage or unsightly marks (eg marks in the carpet) that the agent has failed to indicate on the report.

### The Lease

The lease will contain details of the tenants and rent. It also provides information about the amount of notice you need to give before you move out of the property. **Read the lease carefully before you sign it.** It is usually best to mention all tenants (if you are teaming up with friends) living at the property, in the lease. That way every person is responsible for the rent and condition of the property. If you are paying the bond on the property, it is important to ensure that your name is on the lease so that you can receive the bond cheque when you leave or move out from the property.

### The Bond

After signing the lease, you are required to pay one month's rent and a security deposit equivalent to one month's rent, called a **bond**. The bond protects the landlord from any damage done to the property during your stay. You should therefore look after the property and not damage the property in any way, otherwise the bond money will be used to cover costs owing to the landlord. The bond is kept by the Rental Tenancies Bond Authority (RTBA) and will be refunded to you when you move out of the property.

### Connecting the Gas, Electricity and Telephone

You are responsible for connecting the gas, electricity and telephone. The agent will usually give you a list of contact numbers to help you connect these utilities. Connection and rental fees will be charged to your first bill.

## Moving Out

When you decide to move out of the property notify the Real Estate Agent that you are leaving. Check your lease to make sure you are giving sufficient notice. Before you move out ensure that you:

- clean the property and steam clean the carpets
- pay all your bills
- disconnect the electricity, telephone and gas
- return the keys to the agent

If you wish to transfer the lease to one of your friends, you should discuss this with the Real Estate Agent and get their advice. If you move out of the premises while the lease or utilities (phone, gas, electricity) are still in your name, you are responsible for any outstanding or non-payment of bills by the next tenant. The Real Estate Agent will inspect the property and if found in good order, the bond will be refunded to you.

### Tenants and Landlords Rights and Responsibilities

As a tenant you have certain rights as well as responsibilities. When you sign your lease for the rental property you should receive a copy of a guide called *Renting – Statement of Rights and Duties (a guide for landlords and tenants)*. Take some time to read this guide.

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# Students Under 18

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# Students

## Under 18...

- ☑ **For International students only**
- ☑ **Student to arrange before a student visa can be issued**

### ***Accommodation for International Students Under 18 Years of Age***

An International student who is under 18 years of age is a “minor” and must meet immigration requirements for accommodation, support and general welfare arrangements before a student visa will be granted.

International students under 18 years of age must either:

- reside in Australia with a parent, or a person who has custody of them, or a relative aged at least 21 nominated by either the parent or the person having custody of them, or
- provide evidence that they will be going into care arrangements – for their accommodation, support and general welfare – ie homestay approved by MIBT or the MIBT Residential Campus.

Only a parent of the student or a person who has custody of the student is allowed to nominate a carer for the applicant.

**Detailed information is available from the Department of Immigration and Citizenship Office (DIAC) website: [www.immi.gov.au](http://www.immi.gov.au)**

International students who do not have accommodation arranged with a parent, or person who has custody of them should discuss their living arrangements with MIBT. Students may be required to nominate one of the following Guardianship Services:

#### ***EduCare Services Australia***

PO Box 826  
Mount Eliza VIC 3930  
Australia  
Tel: (613) 9787 3245  
Fax: (613) 9775 2142  
Email: [Alison@i.net.au](mailto:Alison@i.net.au)

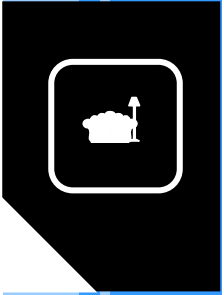
#### ***Student Guardian Service Pty Ltd***

Level 2, 190 Queen Street  
Melbourne VIC 3000 Australia  
Tel: (613) 9600 1789  
Fax: (613) 9600 2853  
Email: [guardian@guardianservice.com.au](mailto:guardian@guardianservice.com.au)  
[www.guardianservice.com.au](http://www.guardianservice.com.au)

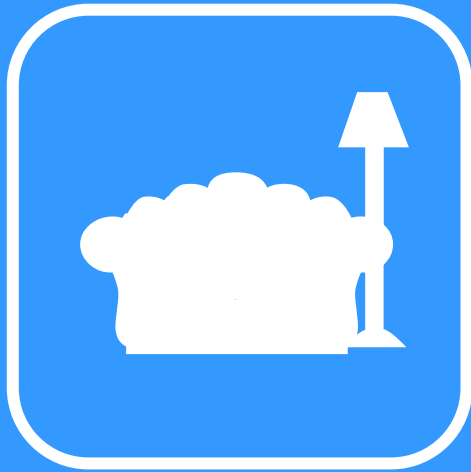
#### ***MIBT Residential Campus***

Uganda Street Village  
8 Uganda Street  
Burwood VIC 3125 Australia  
Mobile: 0438001281  
Fax: (613) 59677076  
Email: [melanie@techinfo.com.au](mailto:melanie@techinfo.com.au)

*\*Only available for those students staying at Uganda Street Village*



# Accommodation for Families



# Accommodation For Families...

- Student to arrange**
- can be arranged before or after arrival to MIBT**

Listed in this section is some apartment style accommodation for families. To find out more information about facilities and services available visit their website or contact them directly.

## How to Apply:



**STEP 1** To apply choose your preferred option and contact them directly for application procedures.

### ***Burwood East Motel***

**Address:**

355 Blackburn Road, Burwood East 3151 VIC

Tel: (613) 9803 8211 / 9803 8734

Fax: (613) 9887 8080

**[www.burwoodeastmotel.com](http://www.burwoodeastmotel.com)**

### ***Box Hill Motel***

**Address:**

177 Station Street, Box Hill VIC

Tel: (613) 9808 3622

Fax: (613) 9819 6845

**[www.boxhillmotel.com](http://www.boxhillmotel.com)**

***Punt Hill Burwood***

**Address:**

300 Burwood Highway, Burwood 3125 VIC

Tel: (613) 9631 1111

Fax: (613) 9650 4409

**[www.burwood.punthill.com.au](http://www.burwood.punthill.com.au)**

***Hawthorn Gardens Serviced Apartments***

**Address:**

750 Toorak Road, Hawthorn East 3123 VIC

Tel: (613) 9822 7699

Fax: (613) 9822 5287

**[www.hawthorngardens.com.au](http://www.hawthorngardens.com.au)**

# Getting to MIBT by Public Transport



# Getting to MIBT by public transport...

## Public Transport

Melbourne's public transport system operates tram, train and bus services throughout the metropolitan area and generally operates between 5.00am and 12 midnight Monday to Saturday, and 8.00am to 11.00pm on Sundays and public holidays.

The transport system offers a wide variety of fares which allow you to change from train to tram to bus with the same ticket. Tickets are available through electronic vending machines at train stations, on board trams and buses, and various shops.

Melbourne is divided into three zones for public transport. Each zone has a specific colour and covers a specific part of the metropolitan area. The choice of tickets are: a 2 hour ticket, daily ticket, weekly ticket, monthly ticket and short trip card. The ticket you need to purchase will depend on the amount of time you require and the distance you need to travel.

**Note:** *International student travel concessions are not available in Melbourne.*

For more information about Melbourne's public transport visit:

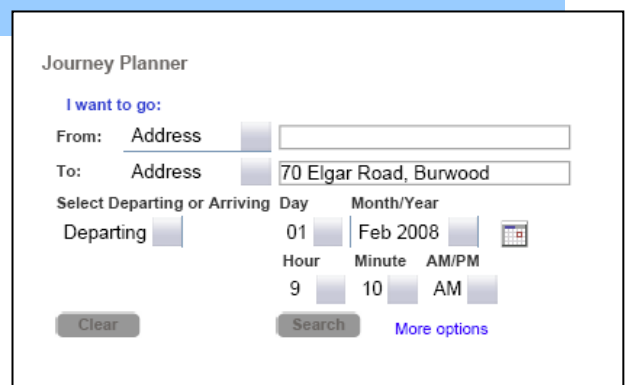
**[www.metlinkmelbourne.com.au](http://www.metlinkmelbourne.com.au)**

You will be able to view the public transport you need to take by completing the "Journey Planner" – simply enter your address in the "From" field and MIBT's address (see below) in "To" field. Then select the date and time you wish to travel and your travel options will be processed.

## Getting to MIBT

### MIBT is located at:

Level 4 International Centre  
(Building 1A)  
70 Elgar Road (Entrance 3)  
Deakin University  
Burwood Victoria 3125 Australia



The screenshot shows a web form titled "Journey Planner". It includes a "From:" field with a placeholder "Address" and an empty input box. The "To:" field has a placeholder "Address" and contains the text "70 Elgar Road, Burwood". Below these are radio buttons for "Select Departing or Arriving" with "Departing" selected. The date and time are set to "01 Feb 2008" and "9:10 AM". There are "Clear", "Search", and "More options" buttons at the bottom.

## TRAM

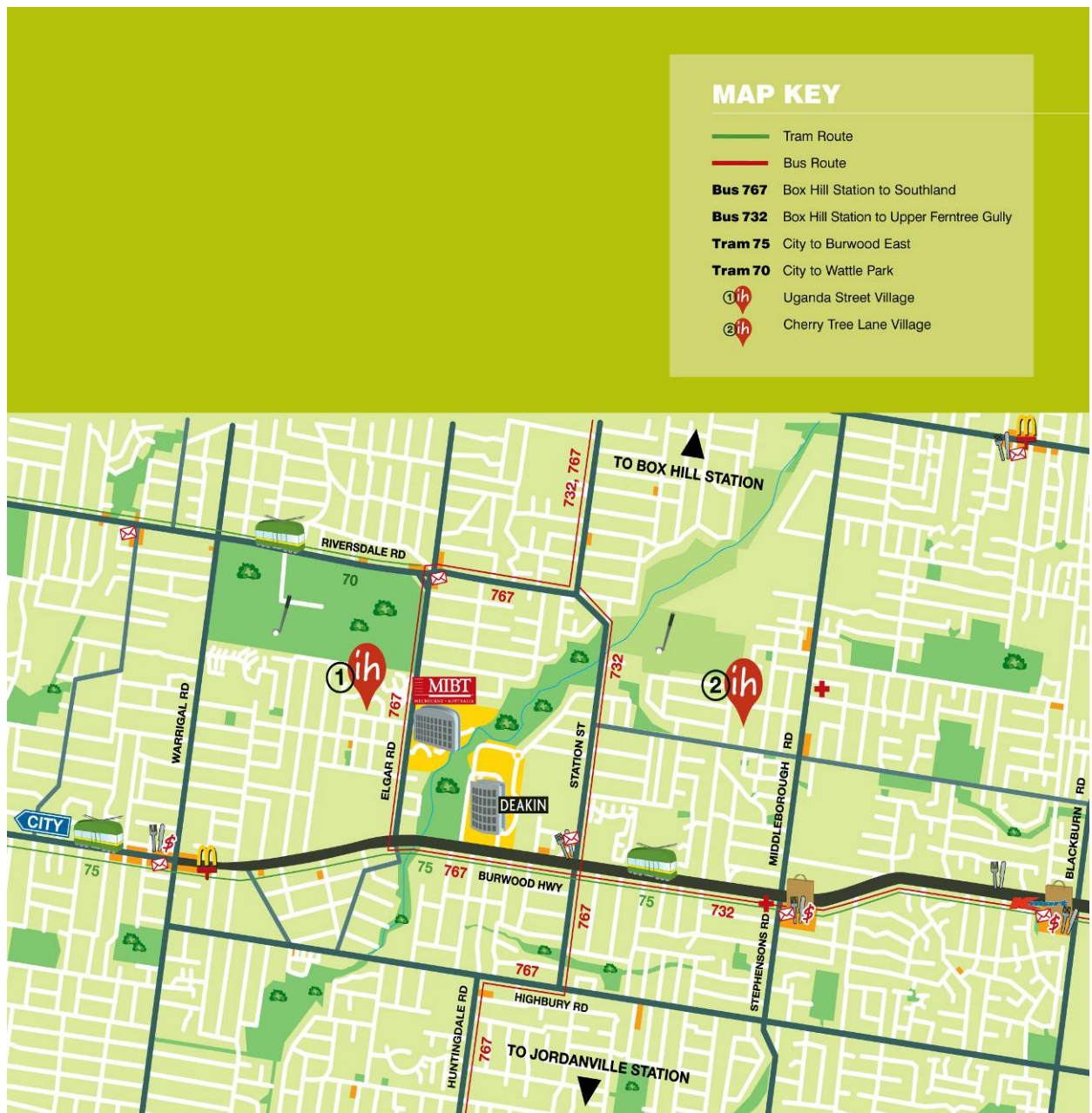
The number 75 tram from Spencer Street Station or Flinders Street in the city centre stops right outside the campus on Burwood Highway. The number 70 tram from the city to Wattle Park is also an option with a 10 minute walk to the campus.

## BUS/TRAIN

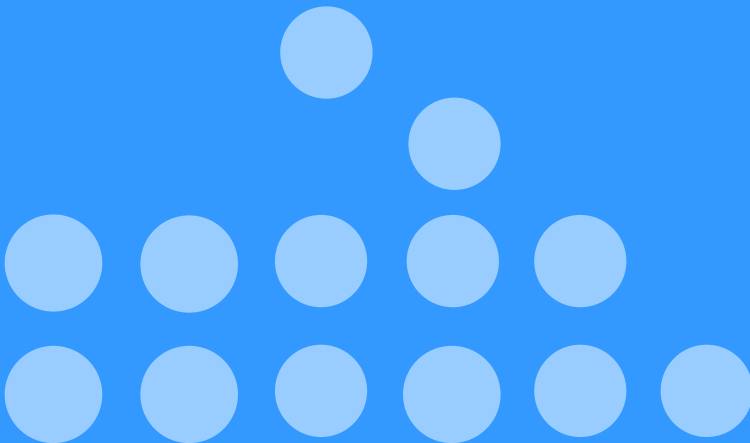
Buses connect with a number of suburban train stations. Bus number 767 departs from Box Hill Station on the Lilydale/Belgrave line or Jordanville on the Glen Waverley line. Bus number 732 departs from Box Hill Station or Upper Ferntree Gully, both on the Belgrave line.

## CAR

Parking is available at various open-air and undercover areas on the main campus and at the nearby Elgar Road precinct. Car parking permits are required.

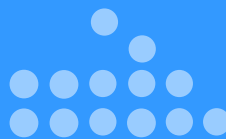






**Melbourne Institute of Business and Technology Pty Ltd**

Telephone (61 3) 9244 5197  
Facsimile (61 3) 9244 5198  
Email [mibt@deakin.edu.au](mailto:mibt@deakin.edu.au)  
Website [www.mibt.vic.edu.au](http://www.mibt.vic.edu.au)



**Postal Address:**

At Deakin University  
221 Burwood Highway  
Burwood Victoria 3125 Australia

**Location Address:**

Level 4 International Centre (Building 1A)  
70 Elgar Road (Entrance 3)  
Deakin University  
Burwood Victoria 3125 Australia

ABN 11 074 633 668  
CRICOS Provider No 01590J